



(A State university established by Government of NCT of Delhi)

## M.TECH. ADMISSIONS 2024-25 IMPORTANT ANNOUNCEMENTS, DOCUMENT VERIFICATION & HOSTEL ALLOCATION PROCESS

**Scheduled on 8th July 2024**

The admissions & document verification process for M.Tech. admissions 2024-25 will be [Offline \(in IIIT Delhi Campus\)](#). Below are some important points:

1. The admission will be considered provisional, until the student completes the requirement of his/her qualifying degree.
2. Candidates appearing in the final semester, who don't have the provisional certificate/ transcript of their qualifying exam, will be given time to submit the above said documents by or before the start of end semester exams of Monsoon Semester (AY 2024-25) i.e. November 2024. **[However, during document verification, the candidates has to share the proof (i.e. self-attested online result/ mark sheet/transcript etc.) with which they had submitted the qualifying degree percentage at the time of filling the application form]**
3. In case after the announcement of the final results of the qualifying degree, the student is not fulfilling the minimum eligibility criteria of admissions at IIITD M.Tech. Program, his/her admission will be liable for termination with immediate effect. The fee paid by the student stands forfeited. And the student will be liable for refunding the full fellowship paid to him/ her by the institute in case if the student is admitted through GATE seat.
4. All candidates have to submit an undertaking stating the same is available at page no.7.

### **Process of Physical Document Verification & Admission.**

#### **Part 1:**

##### **Candidate's Part:**

1. A document sequence is given in Table 1; candidates need to arrange the documents available with them in the same sequence.
2. Do the self-attestation, and mention the IIIT-D Application No. on each page.
3. Fill the undertaking form properly by tick (√) marking the relevant point/s.
4. Candidate needs to be present at IIIT-Delhi Campus by **09:00 AM** on the day of Physical Document Verification (**08th July 2024**).

**Note:** Write your IIIT-Delhi Application Number on all the annexures where Roll Number is mentioned.

#### **Part 2:**

##### **IIITD Admission Office Part:**

All the documents submitted by the candidates will be verified by the admission officials of IIITD on the day of Physical Document Verification, and the candidates will be given a final confirmation of Admission over the email (This admission will be provisional in case if final result is awaited).

### **Process of Hostel Allocation (after completing the Part 1 and Part 2 Process):**

1. The hostel for the students belongs outside Delhi and with more than 30 km's from the institute will be allocated on the day of the reporting after the Physical Document Verification.
2. The induction program is scheduled on 12<sup>th</sup> July 2024.
3. Hostel Fee for Monsoon 2024 Semester starting from 15<sup>th</sup> July 2024 onwards will be as per below table:

Accommodation Type	Months Included	Hostel Charges (INR)	Refundable Security Deposit (INR)	Total Hostel Fee (INR)
Double Room Occupancy	15 <sup>th</sup> July 2024-31 <sup>st</sup> July 2024 – Rs. 2,825/- (for 15 days) 1 <sup>st</sup> August -30 <sup>th</sup> November 2024- Rs. 34,000/- 1 <sup>st</sup> December 2024-15 <sup>th</sup> December 2024- Rs. 4,250/-	41,075	10,000	51,075/-
Single Room Occupancy	15 <sup>th</sup> July 2024-31 <sup>st</sup> July 2024 – Rs. 2,825/- (for 15 days) 1 <sup>st</sup> August -30 <sup>th</sup> November 2024- Rs. 45,000/- 1 <sup>st</sup> December 2024-15 <sup>th</sup> December 2024- Rs. 5,625/-	53,450	10,000	63,450

1. Double Occupancy Rooms will be allotted to most of the students as Single Occupancy Rooms are limited & Students are advised to pay the fee of Double Occupancy Room if they are paying the hostel fee in advance.
2. For the mess fees, it is under progress and will be informed soon.
3. Security Deposit of Rs. 10,000 is refundable at the time of completion of the program.
4. For online payment of Hostel Fee, below link can be used:  
<https://payments.iitd.edu.in/pg/fees/pg.html>
  - After clicking the above link select “M.Tech. 2024 Hostel Fee” to pay the Hostel Fee.
5. For payment through Demand Draft, below details can be used:  
DD must be in favor of “**IIIT Delhi Collections**” payable at Delhi.
6. The duly filled Hostel Allotment Request Form needs to be submitted on the day of Physical Document Verification & Hostel Allotment along with a copy of Address Proof & the receipt of Hostel Fee Payment.

### **Further Process:**

**1. Internal Upgradation [For M.Tech. (ECE)]:** All the candidates who are provisionally admitted and not frozen their choices, their specialization will be upgraded as per their preference, if seats are vacant after withdrawal dates. There will be an internal up-gradation process; no fresh candidates will be allotted in this round.

**2. Final Vacant Seats Notification:** After internal up gradation final vacant seats will be published for spot round.

**3. Spot Round:** Those who are provisionally admitted will not be eligible to participate in Spot round.

**4. Refresher/ Preparatory Module:** Will start from 15<sup>th</sup> July, 2024 onwards in offline mode.

Table 1		
Sl. NO.	Particulars	Remark
1.	M.Tech. Enrollment form	Mandatory (Format in Page 4)
2.	Aadhar Card	Mandatory
3.	Application form	Mandatory
4.	GATE Scorecard (if applicable)	Mandatory for only GATE seats
5.	Mark sheet of qualifying examination. (If the result is not published for 8th Semester, then till 7th or 6th Semester, as published by the University/Institute. You may also submit self-attested online result/marksheet/transcript)	Mandatory
6.	CGPA to Percentage certificate & Undertaking form given at the time of application.	Mandatory
7.	Degree Certificate of the qualifying examination. (If you haven't been issued final degree certificate, please upload a provisional or course completion certificate duly signed by authorized signatories)	Degree certificate is mandatory for those who have already passed out
8.	Class Xth Marksheet	Mandatory
9.	Class Xth Certificate/Birth Certificate as a proof of DOB	Mandatory
10.	Class XIIth Marksheet	Mandatory
11.	Caste Certificate (EWS, OBC-NCL, SC & ST)	If applicable
12.	PwD Certificate	If applicable
13.	CW Certificate	If applicable
Table 2 (Applicable only if students opting for Hostel)		
	Hostel Allotment Request Form (If applying for Hostel)	Mandatory (Format in Page 5)
	Hostel Undertaking by Parents or Guardians (if applicable)	(Format in Page 6)
	Hostel Fee Payment Receipt (If applying for Hostel)	Mandatory
	Permanent Address Proof (If applying for Hostel)	Mandatory
Table 3 (Undertakings)		
1.	Master Undertaking	Mandatory (Format in Page 7)
2.	M.Tech. - PG Undertaking Form	Mandatory (Format in Page 8)
3.	Honor Code Form	Mandatory (Format in Page 9)
4.	Undertaking ASHC or ICC	Mandatory (Format in Page 10)
5.	IT Infrastructure Usage Policy	Mandatory (Format in Page 11)
6.	Undertaking Well Being	Mandatory (Format in Page 12)
7.	Anti-Ragging Form (This form has to be filled online in the following link: <a href="https://antiragging.in/affidavit_registration_disclaimer.html">https://antiragging.in/affidavit_registration_disclaimer.html</a> and the applicant will submit a copy of online submission.	Mandatory
8.	Applicable Fine List form	Mandatory (Format in Page 13)



**M.Tech. Enrollment form**

Name : \_\_\_\_\_

Programme :  CSE  CSE-R  ECE  CB

Specialization Allotted

Email ID : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Emergency contact no. (Parents) : \_\_\_\_\_

Correspondence Address; \_\_\_\_\_  
\_\_\_\_\_

Permanent Address; \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the information/documents provided by me for admission in the Institute are true to the best of my knowledge and nothing has been concealed by me. In case the information/documents are found false at any stage, I undertake that I shall be responsible for the same and liable to termination of my registration from the programme.

Date: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Candidate**

**For official use only**

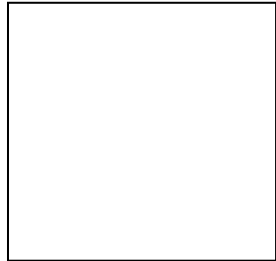
Roll No. Allotted: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Admin M.Tech.**



**HOSTEL ALLOTMENT REQUEST FORM**

*(Fill in Capital Letters Only)*



**Room No..... ( To be allotted by the office)**

NAME : .....

ROLL NO. : ..... Semester .....

FATHER'S NAME : .....

ADMISSION YEAR : .....

PRESENT RESIDENTIAL ADDRESS : .....

CONTACT NO (RESI/MOB) : .....

APPROXIMATE DISTANCE FROM IIITD (in kms) : .....

*(For Delhi & NCR Candidate)(please use Google maps and enter the smallest distance give. On verification, if the filled distance is more than 2 KM of google map distance, the application will be rejected.)*

ANY MEDICAL GROUND / TRANSFER CASE/ SUFFERING FROM STRESS, DEPRESSION OR ANY MENTAL HEALTH ISSUE:

.....

.....

WE HEREBY STATE THAT ALL THE ABOVE INFORMATION IS TRUE TO THE BEST OF OURKNOWLEDGE.

**PAYMENT DETAILS: (enclose a Printed copy of the receipt)**

1. Paid via **Net banking** an amount of **Rs.....** on Date: .....
- Receipt/Transaction/UTR No.....
2. Paid through Demand Draft No .....Dated.....Amount Rs .....
- Bank....., Branch.....

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SIGNATURE OF STUDENT

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SIGNATURE OF PARENT

**Note: Documents to produce at the time of Hostel Room Allotment**

1. Residential address proof (Ration Card/Water Bill/Electricity Bill/Passport etc.) (the same address in which you have taken admission, any discrepancy found will lead to cancelation of hostel room allotment).
2. Copy of parent's Identity Card having photo and Signature
3. Copy of Medical Certificate/Transfer Order (in case applying on medical ground) / Transfer Order.



**Undertaking (to be signed by the Parents/Guardian)**

I have read hostel rules and take personal responsibility to see that the undertaking given by my ward regarding ragging and maintaining overall discipline in the hostel will be honored in all respect during hisentire period of stay in hostel of IIIT-Delhi. I have seen the facilities existing in the hostel/institute and will not expect or demand any special facility for my ward in the hostel.

**Further, I will not allow my ward to bring and keep any car/motor-cycle/scooter/motor vehicle.**

Date.....

Signature.....

Place.....

Name of the Parent/Guardian.....

Phone/Mobile No.....

In case of Outside Delhi Candidate, \_\_\_\_\_ Name  
and contact details of local Guardian (Delhi/ NCR) -(Mandatory)

**Undertaking (to be signed by the STUDENT)**

1. I have read hostel rules and shall abide by them in letter and spirit. I shall also abide by the rulesmodified or framed in future.
2. I shall never indulge myself directly or indirectly in any type of Ragging activity.
3. I'll not get involved in any Union/Group/Forum formation in Hostel/Institute to challenge theIIIT-Delhi authority.
4. I'll not involve in any confrontation/fight/quarrel/indiscipline activity in the hostel and theinstitute.
5. I shall pay the Accommodation charges, Mess Bill and other charges as per the specified dates. Ifl fail to do so, I will abide by the rules and regulations about penalty.
6. I hereby confirm that institute does not hold any responsibility of my actions outside theinstitute's premises.
7. I'll follow all the directions given time to time by Hostel authority during my stay in hostel.
8. I understand that the decision of the Hostel administration in any of the above matters/issues willbe binding on me and I shall fully respect the same.
9. The hostels are covered under CCTV surveillance (I don't have any privacy issue)
10. Students vacating the room either temporarily or permanently needs to take away their laptop /mobile/ jewelry/ cash/ expensive watches with them. If not, it will be at the allottee's risk.
11. Institute will not be responsible for any accidents, fire, theft or any other natural calamity.

Date.....

Signature of Student .....

Place.....

Name:.....



### Master Undertaking

I/We have read all the below mentioned undertakings and shall abide by them in letter and spirit. I also abide by the rules modified or framed in future.

Sl.No.	Particulars	Mark as Done
1.	M.Tech. - PG Undertaking Form	
2.	Honor Code Form	
3.	Undertaking ASHC or ICC	
4.	IT Infrastructure Usage Policy	
5.	Undertaking Well Being	
6.	Anti Ragging Form (This form has to be filled online in the following link: <a href="https://antiragging.in/affidavit_registration_disclaimer.html">https://antiragging.in/affidavit_registration_disclaimer.html</a> and the applicant will submit a copy of online submission.	
7.	Applicable Fine List form	
8.	Hostel Undertaking by Parents or Guardians (if applicable)	

Date: \_\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
Signature of Student

Name \_\_\_\_\_

I hereby fully endorse the undertaking made by my Son/Daughter/Ward.

\_\_\_\_\_  
Signature of Mother/ Father and/ Guardian

Name \_\_\_\_\_

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**Undertaking submitted by the candidate for submission of the required certificates towards admission to Ph.D./M.Tech. Program (Monsoon Semester 2024-25)**

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(Please tick (√) mark the relevant box)

- I have read and understood the contents of the admission announcement made on the IIITD website for the Program and I hereby declare that all the information given by me in the application form for Ph.D./ M.Tech. admissions are true and correct to the best of my knowledge and belief.
- I hereby undertake that
- if any of the information and statements made by me are found to be incorrect or false or concealed, I shall be liable to be disqualified and my admission may be cancelled.
  - Further, in the event of cancellation, I also undertake to refund the entire stipend and other grants received by me under this admission, if the cancellation of the admission is done due to this very reason.
  - I am in my final year of \_\_\_\_\_ program of \_\_\_\_\_ University and my final result is awaited. I understand that my admission is provisional and subject to fulfilling the eligibility criteria of this program.
  - I hereby undertake to submit my qualifying degree certificate/ transcript to the Academic Section of IIITD on or before November, 2024.
  - If I do not fulfill the eligibility criteria of the admissions, after declaration of my final results of my qualifying degree then
    - a. My admission will be liable for termination with immediate effect.
    - b. My full fee (paid till date) will stand forfeited.
    - c. I will be liable to refund full fellowship amount paid to me.
- I also undertake that I am presently not doing any Full Time or Part Time job and I am also not holding studentship at any other Institute and will not be allowed to hold such positions during my tenure at IIITD as a full-time student.
- I have gone through all the above clauses carefully and hereby undertake to follow the Institute rules and guidelines. In case of me not abiding to any of the above clauses, the institute may take the action, as deemed fit.

Date: \_\_\_\_\_

Name & Signature of Candidate: \_\_\_\_\_

Mother's/Father's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_





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**Honor Code**

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I, \_\_\_\_\_, Roll No: \_\_\_\_\_, do hereby declare that as a student in IIIT-Delhi:

1. I will act with honesty and integrity at all times in all my academic work, including home assignments, quizzes, tests, projects, reports, presentations, and exams.
2. I will maintain and support the discipline of the Institute and act in a manner that fosters discipline, academic pursuit, and self-development.
3. I will use the Institute resources judiciously and responsibly.
4. I will help ensure that others also uphold the honor code.
5. I hereby assign to IIIT-Delhi all rights under copyright that may exist in the work, including any revised or expanded derivative works submitted to IIIT-Delhi based on the work; and any associated written or multimedia components or other enhancements accompanying the work.

I accept that any act of mine that can be considered to be the violation of the Honor Code will invite disciplinary action, including expulsion from the Institute.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Roll No: \_\_\_\_\_



**Undertaking from the students for ASHC/ICC Anti-Sexual Harassment Committee (ASHC)/ Internal Complaint Committee (ICC)**

I, \_\_\_\_\_ Entry No \_\_\_\_\_  
Programme \_\_\_\_\_ Department \_\_\_\_\_  
\_\_\_\_\_ as a student of Indraprastha Institute of  
Information Technology, Delhi do hereby undertake on this \_\_\_\_\_ day  
\_\_\_\_\_ month \_\_\_\_\_ year the following with respect to

1. UGC ([https://iiitd.ac.in/sites/default/files/docs/life/UGC\\_regulations-harassment.pdf](https://iiitd.ac.in/sites/default/files/docs/life/UGC_regulations-harassment.pdf))
2. AICTE (<https://iiitd.ac.in/sites/default/files/docs/life/AICTE%20SH%20REGULATIONS%202016.pdf>)
  - a. That I have read and understood the rules & directives of UGC & AICTE in the above-referred document of UGC and AICTE with regard to gender sensitization.
  - b. That I understand the meaning of sexual harassment and know that it is a punishable offence by the Court of Law.
  - c. That I shall not resort to any act of sexual harassment in any form, at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and the Institute authorities for the purposes from time to time.

As per the Act, sexual harassment includes any one or more of the following unwelcome acts or behavior (whether directly or by implication towards women):

- a) Physical contact and advances;
- b) a demand or request for sexual favors;
- c) making sexually colored remarks;
- d) showing pornography; or
- e) any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

\_\_\_\_\_  
Signature of Student and Name

I hereby fully endorse the undertaking made by my Son/Daughter/Ward.

\_\_\_\_\_  
Signature of Mother/Father/Guardian and Name

Witness: 1. \_\_\_\_\_

2. \_\_\_\_\_



## IT Infrastructure Usage Policy

Users of IIIT-Delhi computing, networking and IT facilities are expected to abide by the following rules which are intended to preserve the utility and flexibility of the system and protect the privacy and work of students and faculty:

1. Students with authorized accounts may use the computing, networking and other IT facilities for academic purposes, official Institute business, and for personal purposes so long as such does not violate any law or any Institute policy.
2. Users are expected to respect the privacy of other users and they may not allow any other person to use their password or share their account.
3. Chain emails or mass emails or commercial advertising are not allowed without permission.
4. Users are expected to take proper care of equipment and report any malfunction to the staff on duty or to the in-charge of the facility. Users should not attempt to move, repair, reconfigure, modify, or attach external devices to the systems.
5. No food or drink is permitted in the laboratories. Also, making noise either through games/music/movies or talking and/or singing loudly (the list is not exhaustive) is prohibited.
6. Violations of policy will be treated as academic misconduct, misdemeanor, or indiscipline as appropriate. Depending upon the nature of the violation, the Institute authorities may take an action by issuing a warning through disabling the account. In extreme cases, the account may be completely deleted and/ or the user prohibited access to IT facilities at IIIT-Delhi, and/or reported to the Disciplinary Action Committee.
7. The policy may change as and when it is considered appropriate and new policies or the changes in policy will take effect immediately after a brief announcement by any means, e-mail, printed notices, or through the news groups.

I, \_\_\_\_\_, Roll No./Application No. \_\_\_\_\_, do hereby declare that as a student in IIIT Delhi will abide by the above-mentioned rules. I accept that any act of mine that can be considered to be the violation of the policy will be dealt with as mentioned in rule #6.

Date:.....

Signature: .....



**Undertaking to be signed by the parents/guardian and students pertaining to well-being/ medical need of the student**

Any medical ground/ suffering from stress, depression or any mental health issue

Yes

No

In case Yes, the following points are applicable:

- a. It is the sole responsibility of the parent/guardian to take care of the student in case of any mis-happening. The Institute bears no responsibility for such cases.
- b. The prescriptions/ any document pertaining to the above mentioned should be attached properly.

The Institute can only support the student in a limited manner. Such cases should be handled by the parent/guardian themselves.

Date: \_\_\_\_\_

Signature

Place: \_\_\_\_\_ Name of the Parent/Guardian \_\_\_\_\_

Phone/MobileNo \_\_\_\_\_

In case of admission under Outside Delhi Quota/DASA/International student candidate name and contact details of local Guardian located in Delhi/NCR (Mandatory)

\_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Place: \_\_\_\_\_



### Applicable Fine List

The following fine may be applicable to the students as mentioned below:

Sr. No.	Type of Applicability	Applicable Fine
1.	Rash Driving in the campus	Rs. 2000/-
2.	Damage to the Institute property/ general equipment/ sports equipment/ any item not mentioned	5X to the cost and additional punishment
3.	Illegal stay in the hostel (both allottee and the day scholar)	Rs. 1000/- and additional punishment
4.	Unauthorized parking	Rs. 500/night and additional punishment
5.	Creating nuisance, dirtiness, littering any other	Rs. 2000/- and additional punishment
6.	Allowing illegal entry to outsiders, alumni or anyone inside the campus or hostel	Rs. 2000/- and additional punishment
7.	Misbehaving with Faculty/Officers/Security/FMS/ Any one	Rs. 2000/- and additional punishment
8.	Shifting of furniture without consent	Rs. 500/- and additional punishment
9.	Illegal use of electric appliances in the rooms	Rs. 500/- and additional punishment
10.	Acquisition of any weapon, hazardous & banned substance inside the campus	Rs. 5000/- and severe punishment
11.	Any form of misdemeanor in infirmary, mess, hostel, inside the campus	Rs. 3000/- and additional punishment

Date \_\_\_\_\_

Signature of Student \_\_\_\_\_

Place \_\_\_\_\_

Name \_\_\_\_\_